

WIXOM PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Monday, April 24, 2023 7:00 p.m.

1. **CALL TO ORDER:** The meeting was called to order at 7:01 p.m. by Veronica. Board members present: Christie Currier, Leah Gettings, Delores (Dee Dee) Grant, Dulcie MacQueen and Veronica Simmons. Staff Present: Andrea Dickson, Library Director and Carol Barone, Executive Assistant. Allison Wert arrived at 7:10.
2. **APPROVAL OF AGENDA:** A motion was made by Dee Dee and supported by Christie to approve the agenda as presented. Motion passed.
3. **CALL TO THE PUBLIC:** No public present.
4. **APPROVAL OF MINUTES:** The minutes of the Regular Meeting of March 27, 2023, were included in the board packet. A motion was made by Leah and supported by Christie to approve the minutes of the Regular Meeting of March 27, 2023. Motion passed.
5. **APPROVAL OF EXPENDITURES:** The board packet contained the expenditure report. There were no questions from the Board. A motion was made by Dee Dee and supported by Dulcie to approve the expenditure report as presented in the board packet. Motion passed.
6. **BUDGET REVIEW:** A budget update through last week was included in the board packet. The update included our first State Aid check. There were no questions from the Board about the budget update.
7. **DIRECTOR'S REPORT:** One of the recent storms blew out the receiver connected to the projector and speakers in the meeting room. The receiver has been replaced. Andrea discussed the school outreach and library card registration with the Board. The Mom's Club of Wixom donated \$500 to purchase sensory wall panels for the Jungle Room and play area. Andrea met with Walled Lake high school students from Germany today.
8. **UPDATE FROM CITY COUNCIL MEETINGS:** There were no updates from City Council.
9. **UPDATE FROM THE FRIENDS OF THE LIBRARY:** The Friends Spring Book Sale is May 3-6.
10. **COMMUNICATIONS:** There was one email this month thanking us for the Children's stuffed animal sleepover program.
11. **UNFINISHED BUSINESS:** There was no unfinished business.
12. **NEW BUSINESS:**
 - a. **FY 2023-2024 Budget Draft**

The proposed budget was included in the board packet. Andrea met with the Budget Committee and they went over each item line by line. Andrea discussed projected revenue and accounts to be increased, which includes the book, digital materials, and

programming budgets. Copies of the proposed budget are posted on our website and available in the Library. The Library Board will hold a public hearing on the proposed Library budget for fiscal year July 1, 2023 to June 30, 2024 at the regular meeting on Monday, May 22, 2023 at 7:00 p.m.

b. Distribution of Library Director evaluation materials

The Board members received Andrea's evaluation materials. Veronica requested the Board return the completed evaluations by May 8.

13. CALL TO THE PUBLIC: No public present.

14. BOARD MEMBERS' COMMENTS: The Board asked for clarification on the incident report and Andrea talked about the resolution. The Board liked the changes to the library app.

15. NEXT MEETING DATE: The next Regular Meeting is Monday, May 22, 2023 at 7 p.m.

16. ADJOURNMENT: A motion was made by Christie and supported by Dee Dee to adjourn the meeting at 7:35 p.m.

Respectfully submitted,
Carol Barone, Executive Assistant